



## BAC Committee Meeting Minutes

9<sup>th</sup> January 2018

Fox & Hounds Llanharry

Attendees; - LS, JJ, RJ, AJ, BD, PS, GB, GT

Apologies: - TP

Minutes:- AJ, BD, TG, GB, GT, PS, LS, AJ, BD, GB, PS, JJ, AJ

- PS proposed the previous minutes were a true and accurate record of the last meeting- all agreed.

### Events

- LS – One event since previous meeting, 28/12/17 at Llandow, 15 competitors, £112.75 profit.
- LS – Next event is 21/01/18, BD and AJ to organise.
- LS – First 4 permits have been sent.
- LS – Farmer has list of all events for 2018.
- LS – Maesteg and District have donated and delivered new cones – in shed in Llandow.
- LS – Was supposed to visit potential venue on Sunday, however other party was busy. Also related LS has found details for Bosch; passed on to GT.
- RJ – Clash with event and classic car show 28/05/18 – LS proposed changing event date.
- LS – AJ to figure out ladies Chairman's Championship points – BD proposed shared points counted as place including production class (overall).
- LS – Need to allocate Clubman of the Year and Spirit of Motorsport awards. Please send suggestions.
- LS – Suggested 2nd place award for ladies to encourage competition.
- LS – Tarmac championship really close this year – suggested 2nd and 3rd place awards for this championship also.
- LS – Events at Llandow shouldn't change with the loss of Mr. Parker as we will receive support from family going forward.

### Finances

- Aldermore savings matured on 31/12/17 returned £10,444.38. Rate has increased from 1.3% AER to 1.5% AER.
- As agreed we will reinvest with Aldermore for 1 year.

### Payments out:

- 16/11/17 MSA Permit Llandow	- £103.75
- 05/12/17 Cobra Workwear	- £129.31
- 19/12/17 Cobra Workwear	- £265.80
- 08/01/18 MSA Permit Llandow	- £62.25
- 08/01/18 Rob James (Xmas Gift Farmer)	- <u>£26.97</u>
	£588.08

### Receipts in:

- 17/11/17 Llandow Event 12/11/17	- £355.00
- 17/11/17 Rally GB Ticket Sale	- £150.00
- 14/12/17 Clothing Sales	- £160.00
- 18/12/17 Clothing Sales	- £58.50
- 21/12/17 Tickets Presentation Evening	- £60.00
- 28/12/17 Tickets Presentation Evening	- £40.00
- 29/12/17 MSA Refund	- £79.74
- 02/01/18 Online Membership	- £10.00
- 03/01/18 Clothing Sales	- £42.00
- 08/01/18 Llandow Event 28/12/17	- <u>£180.00</u>
	£1135.24

### AOB.

- LS – Timing lead was found by RJ, timing is now working as expected. Slight issue with AA batteries running out – LS to bring new batteries to next event.
- LS – Questioned if we should be upgrading timing gear. General consensus is to stick with current system for the foreseeable future.
- GT to investigate having timing display leads (short) custom made in attempt to utilise the display.
- LS – Fire extinguishers have been serviced.
- GT – Unable to get hold of Gwyndaff Evans directly for speaker at award night. No response from Howard Davies, mutual friend said Howard would be busy. Currently pursuing Fred Coleman. RJ to ask historic racer from sprints and hill-climbs. Failing guest speaker/entertainment RJ has offered racing car simulator.
- GT – Wales Air Ambulance will be in attendance at awards night.
- HJ – Suggested bake sale/food sales at events to raise additional funds for WAA donation. GT and HJ also suggested raffle for BAC clothing or similar.
- RJ to produce novelty cheque for WAA at awards night. All agreed to donate additional £500 from BAC.
- GB – Electronic payment for awards night is up and running – 9 people so far have registered.
- LS – To upload a list on Facebook of who has won awards – GB will link payment page on post to encourage attendance.
- BD and AJ agreed to acquire raffle prizes.

- GB – Created page on website to buy BAC clothing, looking for a model(s) for shop pictures.
- MJ joined the committee.
- GB – Website developer has been asked to perform a website health check.

Meeting was closed at 21:07

Date of next Meeting: 13<sup>th</sup> February 2018



## BAC Committee Meeting Minutes

13<sup>th</sup> February 2018

Fox & Hounds Llanharry

Attendees; - LS, JJ, RJ, AJ, BD, PS, GB, GT, TP, MJ

Apologies: -

Minutes:- AJ, BD, TG, GB, GT, PS, LS, AJ, BD, GB, PS, JJ, AJ, HJ

- PS proposed the previous minutes were a true and accurate record of the last meeting- all agreed.

### Events

- LS – One event since previous meeting, 11/2/18 at Llandow, 19 competitors, £169.50 profit. (£10 missing from new memberships).
- LS – Next event is 18/3/18, MJ and HJ to organise.
- GT/GB – Potential new event venue at the Renishaw site near Llantrisant. GB suggested proposing a date to trial an event at the new venue. LS suggested swapping a planned Llandow event in favour of trialling the new venue around June/July or put forward an alternative date. LS also suggested that the course at the new venue would have to be kept short and uncomplicated. JJ/GB put forward that all children would have to be accompanied on the site and escorted by parents/guardians to use the toilet facilities. LS to comeback with potential date for this event. PS advised that a Health and Safety/Risk Assessment needs to be completed. LS to send risk assessment for Llandow for GB to edit.
- GT – Potential new event venue at the CGI carpark on Bridgend Ind Est. GT spoke to contact who is happy to go ahead and is seeking approval from the head office in London.
- 
- LS – Changed dates for the event which clashed with the classic car show. Event is now scheduled for 13/5/18.

### Finances

- Aldermore Savings Bond Account – We have £10,000 invested for 1 year from 8/1/18 at 1.5% AER.

- The balance at Lloyds on 13/2/18 was £5,084.13.

#### Payments out:

- 9/1/18	WAMC Subscription	- £40.00
- 22/1/18	Cobra Workwear	- £39.00
- 22/1/18	MSA Permit Llandow	- £85.50
- 22/1/18	Fire Extinguisher Service	- £24.00
- 25/1/18	Domain Renewal	- £19.19
- 9/2/18	Cobra Workwear	- £170.70
- 12/2/18	MSA Permit Llandow	- <u>£85.50</u>
		£463.89

#### Receipts in:

- 8/1/18	Online Membership	- £10.00
- 9/1/18	Online Membership	- £10.00
- 9/1/18	Tickets Presentation Evening	- £40.00
- 16/1/18	Tickets Presentation Evening	- £20.00
- 16/1/18	Online Membership	- £10.00
- 18/1/18	Tickets Presentation Evening	- £40.00
- 18/1/18	Online Membership	- £10.00
- 22/1/18	Tickets Presentation Evening	- £60.00
- 22/1/18	Clothing Sales	- £6.00
- 23/1/18	Tickets Presentation Evening	- £40.00
- 24/1/18	Llandow Event 21/1/18	- £235.00
- 29/1/18	Tickets Presentation Evening	- £60.00
- 01/2/18	Tickets Presentation Evening	- £40.00
- 12/2/18	Tickets Presentation Evening	- £40.00
- 12/2/18	Llandow Event 11/2/18	- £245.00
- 12/2/18	Clothing Sales	- £75.50
- 13/2/18	Online Membership	- <u>£10.00</u>
		£951.50

- TP - Petty cash total £176.58.
- PS – Raised concerns about staying as a Limited Company. RJ suggested it would be hard to change but to ask the question.

#### AOB.

- LS – Timing gear is working now.
- RJ – Second display is not working. LS will try second display at next event.
- GT - Asked LS about new leads. GT to try and buy new 2m cables for now.

- GB – Stated a few members will pay for tickets on the night of the presentation evening.
- GB – To order new heater for porta-cabin at Llandow. Carbon monoxide alarm also to be ordered.
- RJ – Suggested the club may need a data protection officer, to cover members list/financial information. RJ to pursue further.
- GB – Suggested selling raffle tickets at events to raise funds for the Wales Air Ambulance. With the prize being a free event entry. HJ to make a voucher.
- LS – Porta-cabin needs painting. RJ to get a price for sand blasting and undercoating before next meeting.
- AJ/LS – Confusion over tarmac championship standing over dropped scores. GB to add info onto champ standings page on website.
- TP – Suggested that the best 10 results will count towards the standings.

Meeting was closed at 21:37

Date of next Meeting: 13<sup>th</sup> March 2018



## BAC Committee Meeting Minutes

13<sup>th</sup> March 2018

Fox & Hounds Llanharry

Attendees; - LS, JJ, RJ, AJ, BD, PS, GB, TP, MJ

Apologies: - GT

Minutes: - AJ, BD, TG, GB, GT, PS, LS, AJ, BD, GB, PS, JJ, AJ, HJ, BD

- PS proposed the previous minutes were a true and accurate record of the last meeting- all agreed.

### Events

GT/GB – New event venue at the Renishaw site near Llantrisant. Risk assessment has been completed and sent back - GT will chase. A possible date for a first Autotest here could be 22<sup>nd</sup> July; this will replace a Llandow Autotest.

GT – Unfortunately, the site in Bridgend Industrial estate will not go ahead.

LS – Changed dates for the event which clashed with the classic car show. Event is now scheduled for 13/5/18, website has been updated.

### Finances

- Aldermore Savings Bond Account – We have £10,000 invested for 1 year from 8/1/18 at 1.5% AER.
- The balance at Lloyds on 13/2/18 was £3,760.28
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### **Payments out:**

14/02/18	ASWMC Subscription	£40.00
16/02/18	Heronston Hotel Meals	£642.50
20/02/18	Raffle Prizes	£107.50
20/02/18	Trophies	£228.87
20/02/18	Calor Heater	£104.98
23/02/18	Air Ambulance Donation	£500.00
07/03/18	CO2 Alarm	£21.00

## Receipts in:

13/02/18	L Smith (Clothing)	£48.00
20/02/18	Ticket Sales	£120.00
20/02/18	Raffle Monies	£153.00

TP - Petty cash total £188.36 in credit.

PS – Raised concerns about staying as a Limited Company. RJ suggested it would be hard to change but to ask the question.

RJ - The accounts for last year have been received from the accountants for signing together with a fee request for £325.00 + VAT = £390.00 which is the same as last year

RJ – We have received a letter a thanks from WAA for our donation of £500.00.

## AOB.

RJ – Second display is not working. We will try this at the next event; GT has bought a lead but they do not fit. RJ given information from GT re supplier details.

GB – A new heater and gas cylinder has been bought for the porta cabin – we will try this at the next event.

PS – Has looked into the club needing a Data Protection Officer and we already conform to the standards with our application form.

GB – At the next event we will trial selling raffle tickets at £1 per ticket, the prize being a voucher for a free event – valid only for that year, a voucher is to be made and the winner's name printed on it. HJ to produce voucher. (HJ has raffle tickets)

LS – Porta-cabin needs painting – this will be left until summer. RJ to chase.

PS – Awards night we all agreed as a success, a few comments were made to consider next year:

- Labels with people's names and food choices worked really well – definitely do this again next year.
- Having a committee member on each table was an excellent idea
- Sara & her Mother said they enjoyed the evening and posted on social media afterwards
- An idea for next year is to include seating for late arrivals that are not having dinner (although chairs had been requested for this occasion), and possibly include some nibbles
- It was suggested that the bar service was not excellent, there was only one bar staff and the wait was long for drinks – maybe we could purchase table wine next year?



- All agreed we preferred the smaller room however it was extremely warm.

GB – AGM next month will be on the night of the committee meeting 10/04/18. TP to provide notice ASAP and GB Publish on Facebook and the Website.

HJ – Proposed we do a Nav Scat. A few suggestions for this were as follows:

- A suggested date was October this year
- It was mentioned that we do a test and see how much interest there was
- A treasure hunt could encourage people with families to participate and may spark more interest
- PS suggested a walking treasure hunt – possibly visit pubs.

LS – Suggested a motor club outing next year. We could go to a Rally Cross event

- Goodwood speed week
- Mondello Park
- Nurburgring
- Flanders Rally

We could arrange ferries and accommodation, maybe Fairfield Travel? LS to look into this.

Meeting was closed at 20.52

Next Meeting will be the AGM: 10<sup>th</sup> April 2018

Date of next Committee Meeting: 8<sup>th</sup> May 2018



## BAC Committee Meeting Minutes

8<sup>th</sup> May 2018

Fox & Hounds Llanharry

**Attendees:** AJ, BD, RJ, HJ, MJ, GB, TP, PS, LS, JJ

**Apologies:** GT

**Minutes:** AJ, BD, TG, GB, GT, PS, LS, AJ, BD, GB, PS, JJ, AJ, GJ, BD, AJ

- PS proposed previous minutes were a true and accurate record – all agreed.

### Events

- Last event was Llandow 22/04/2018, exceptional entry due to cancellation of last event during snow. 24 entries, with a profit of £302.
- Next event is 13/05/2018 organised by LS and JJ.
  - o JJ proposed communication online stating new members turn up for 10:00 and sign on for competitors at 10:30 to prevent confusion.
  - o LS has invited Kidwelly MC as some of their members showed interest.
- Renishaw still planned for 22/07/2018.
- HJ stated raffle was a success and raised money for WAA – sold more raffle tickets than entries to the event.

### Finances

- Aldermore savings bond account - £10,000 invested for 1 year from 08/01/2018 @ 1.5% AER.
- Balance at Lloyds on 07/05/2018 was £3,688.28.

#### Payments out in the period were:

9/4/18	Graham Paul Accountants	£390.00
23/4/18	MSA Permit Llandow	£108.00

#### Receipts in were:

4/4/18	Online Membership	£10.00
30/4/18	Llandow Event (22/4/18)	£290.00
30/4/18	Memberships (22/4/18)	£120.00
4/5/18	Online Clothing Sales	£6.00

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- Annual confirmation statement has been received from the accountants for signing together with a fee request for £60 to file it, which is the same as last year.
- Option to running the club as a Limited Company we could register it as a Community Amateur Sports Club (CASC) with HMRC. Will require 2 to 4 responsible persons to be legally accountable for running the club. No requirement to file accounts or other returns with Companies House. Committee has seen a letter from our accountants regarding this which only provides minimal guidance.
- RJ to approach MSA for advice on whether to stay as a limited company or to switch to a club/society.
- Accounts need to be added to website from Companies House – GB to action.
- Current petty cash stands at £159.86.

### **A.O.B**

- Timing gear issue with previous event due to finish beam has been resolved by a “Jim”.
- New gas heater has been deployed in Llandow cabin and works correctly.
- RJ to retrieve a quote for blasting on Llandow cabin before painting can commence.
- HJ proposed a “treasure hunt” style navigational scatter with less pressure on time. Potentially a facebook post to gauge interest.
- Committee suggested ideas for club social event, including Nurburgring, social night, games etc.
- JJ mentioned family fun style day with BBQ and activities at Llandow.
- GB proposed a BBQ or food van for the Renishaw event on 22/07/2018 pending permission. Others argued that we should concentrate on running the event first time.
- TP mentioned about circulated email for GDPR regulations.
- BD knows someone in work who wants to run a free advanced driver training course, wondering if younger members would be interested.
- PS has been contacted about a selling a professional simulator setup and wondered if there was any interest.

**Meeting Closed 20:55**

**Date of Next Meeting: 12<sup>th</sup> June 2018**



## BAC Committee Meeting Minutes

12<sup>th</sup> June 2018

Fox & Hounds Llanharry

**Attendees:** AJ, BD, RJ, GB, TP, PS, LS, JJ, GT

**Apologies:** HJ, MJ

**Minutes:** BD, TG, GB, GT, PS, LS, AJ, BD, GB, PS, JJ, AJ, GJ, BD, AJ, GT

- PS proposed previous minutes were a true and accurate record – all agreed.

### Events

- Last event was Llandow 10/05/2018. 21 entries (5 new members). £365 takings, minus farmer and MSA permit costs. Profit of £94.50.
- Next published event is 22/07/2018 at Renishaw. GT said that he had written twice to site contact, the latest being yesterday (11<sup>th</sup>) but had received no response yet. Will chase again tomorrow (13<sup>th</sup>) in order to finalise the details.

**UPDATE 13<sup>th</sup> June 2018 – GT sent email and obtained a reply, offering a site visit following week. GT and GB will attend.**

**On event date, RJ will provide a van and collect the necessary cones. LS will collect everything else. AJ will collect key off farmer in order to make loading/unloading easier.**

As this event will be a 'showcase' event, all members/visitors MUST respect the site and ensure that it is left in the same state as it was presented to us.

- JJ trialled the process of signing up new members as the first admin activity and she reported that this worked well and will now become the **standard process**.
- TP reported that Kidwelly Motor Club had not responded to an invitation for joint meeting. Some of their members had come along to BAC events but without being able to validate their membership with Kidwelly Motor Club, they may well have to join BAC for any future events.

**LS will continue to press Kidwelly Motor Club for a response.**

- A discussion took place regarding the timing lights as they had been giving issues these last few events so timekeepers had to revert to stopwatches. **RJ will have another look at the issue.**

- £25 was collected in raffle money for Wales Air Ambulance. The cumulative total so far is £91. Also, GT had previously donated a set of used wheels/tyres and stand for this charity and £40 was raised for the 'sale' of them at our last event.
- Traffic cones – It was decided that the club could do with more cones. **GB will investigate and purchase as necessary.**
- LS said that the farmer had received complaints from the HGV training company, that their yellow painted lines at our Llandow venue were sometimes 'defaced' by the motor club competitors tyres. **GB was requested to purchase a can of suitable yellow spray paint to restore the yellow lines.**
- Family Fun Day was discussed at length. Various ideas were put forward and September 16th was decided upon as a possible date. The committee will discuss suggestions at the next meetings leading up to the event.

### Finances

- Aldermore savings bond account - £10,000 invested for 1 year from 08/01/2018 @ 1.5% AER.
- Balance at Lloyds on 12/06/2018 was £3,874.78.

#### Payments out in the period were:

16/5/18	MSA permit Llandow	£103.50
24/5/18	Graham Paul Accountants	£60.00

#### Receipts in were:

25/5/18	Llandow Event (13/5/18)	£270.00
25/5/18	Memberships (13/5/18)	£80.00

- Current petty cash stands at £145.94.
- GB said that he publishes a summary of the accounts on the BAC website but nothing was available for the last accounting year following the previous committee meeting.

### Previous A.O.B

- RJ to obtain a quote for blasting on Llandow cabin before painting can commence. **Carried forward.**
- TP mentioned about circulated email for GDPR regulations. **Update** - TP will fine tune the current documentation, in line with GDPR guidelines.  
PS suggested having the MSA Blue Book available for inspection by members at our events. This would then clarify and support the club's regulations.
- BD knows someone in work who wants to run a free advanced driver training course, wondering if younger members would be interested. **Carried Forward.**

**A.O.B.**

None forthcoming.

**Meeting Closed 21:24**

**Date of Next Meeting: 10<sup>th</sup> July 2018**



## BAC Committee Meeting Minutes

10<sup>th</sup> July 2018

Fox & Hounds Llanharry

**Attendees:** AJ, BD, MJ, RJ, GB, TP, PS, GT

**Apologies:** HJ, LS, JJ

**Minutes:** GT, PS, LS, AJ, BD, GB, PS, JJ, AJ, GJ, BD, AJ, GT, GB

- PS proposed previous minutes were a true and accurate record – all agreed.

### Events

- There have been no events since the last meeting (12<sup>th</sup> June 2018)
- Next published event is 22/07/2018 at Renishaws.
- TP to send copy of Permit to GT so he can forward on to Renishaws
  - o Day before Event Date LS to collect new cones from GB
  - o On event date, RJ will provide a van and collect the necessary cones.
  - o LS will collect everything else.
  - o AJ will collect key off farmer in order to make loading/unloading easier.
  - o GB & GT will be at Renishaws at 9am to direct attendees to correct area etc.

As this event will be a 'showcase' event, all members/visitors MUST respect the site and ensure that it is left in the same state as it was presented to us, to this end the Safety Briefing will be written down to cover points in relation to how we are to behave at the site

- Be aware of CCTV covering the site
- Litter to be placed in bin (provided by BAC)
- Smokers – use ash trays in your cars
- No Donuts (GB does have White Spray paint for the parking bays if required)
- Careful driving the paddock etc etc
- Toilet Facilities are available
- TP reported that Kidwelly Motor Club had still not responded to an invitation for joint meeting. Some of their members had come along to BAC events but without being able to validate their membership with Kidwelly Motor Club, they may well have to join BAC for any future events. Possibility the email TP sent has gone down a black hole No update from LS re a response. If GT attends an Event at Pembrey in near future he will speak to contact.
- RJ has checked out the timing lights and confirms they are working ok.

- Traffic cones – GB has purchased 25 traffic cones as requested.
- GB has purchased yellow spray paint for the yellow painted lines at Llandow.
- Family Fun Day: Further discussions required, HJ not been present at last 2 meetings. It was agreed it will still be on September 16th. GB to email HJ to check out requirements as there is only one meeting prior to the event and it will need to be publicised etc.
- TP to obtain Gymkhana permit for the Family Fun day.
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### Finances

- Aldermore savings bond account - £10,000 invested for 1 year from 08/01/2018 @ 1.5% AER.
- Balance at Lloyds on 10/07/2018 was £3,906.78

#### Payments out in the period were:

18/6/18	MSA permit Llandow	£94.50
26/6/18	G Bessant – Cones & Paint	£208.50

#### Receipts in were:

13/6/18	J Lawler – Wheels	£40.00*
18/6/18	Llandow Event (10/6/18)	£245.00
28/6/18	Memberships (10/6/18)	£50.00

#### \*Donation to WAA

- Current petty cash stands at £165.94
- With reference to being an unlimited company:  
In the unfortunate situation of a fatality at one of the clubs events then the Directors are concerned that although the MSA would support the club to the extent they are able to, it might not prevent legal action being taken against individual Directors in line with the Corporate Manslaughter and Corporate Homicide Act 2—7. Advice and direction has been sort on the matter from the MSA Company Secretary, Simon Blunt.  
**Awaiting a response.**

### Previous A.O.B

- RJ to obtain a quote for blasting on Llandow cabin before painting can commence.  
**Carried forward.**
- TP mentioned about circulated email for GDPR regulations. TP will fine tune the current documentation, in line with GDPR guidelines. **In progress**  
PS suggested having the MSA Blue Book available for inspection by members at our events. This would then clarify and support the club’s regulations. **Carried Forward**
- BD knows someone in work who wants to run a free advanced driver training course, wondering if younger members would be interested. **Carried Forward.**



**A.O.B.**

RJ – There is a non standard tripod with the timing gear – agreed that RJ to purchase a replacement.

GT- Interclub Quiz take place at Green Acre Motel, North Cornelly CF33 4LH on Tuesday 18<sup>th</sup> September-who is attending ?

GT- A picture of “Slow Down” figure was shown to all, suggested to put out at events after cars have complete course leading into paddock. Agreed GT to purchase 1 item.

**Meeting Closed 20:45**

**Date of Next Meeting: 11<sup>th</sup> September 2018**



## BAC Committee Meeting Minutes

11<sup>th</sup> September 2018

Fox & Hounds Llanharry

**Attendees:** MJ, LS, JJ, GB, GT

**Apologies:** RJ, TP, BD, AJ

**Minutes:** GT, PS, LS, AJ, BD, GB, PS, JJ, AJ, GJ, BD, AJ, GT, GB, LS

- LS proposed previous minutes were a true and accurate record – all agreed.

### Events

- LS – The previous Event at Renishaws on 22<sup>nd</sup> July was a great success with 30 Entries. Club Profit of £340.00
  - The Event held at Llandow on 19<sup>th</sup> August had 21 Entries and a club profit of £180.50
  - Next Event is at Llandow on 23<sup>rd</sup> September. LS & JJ to organise with the Llewelyn Family to lay out the route.
  - GT has sent an message to Renishaws about using the site again, we are looking to hold the scheduled October event there (28<sup>th</sup> October), and GT is waiting for a response.
  - LS asked if we could make use the the cones at Renishaws as it would save BAC a lot of hassle in collecting cones from Llandow. GT to follow up.
- LS reported that he had emailed Caroline at Kidwelly Motor concerning the issue of their members attending BAC events but without being able to validate their membership with Kidwelly Motor Club, they may well have to join BAC for any future events.
  - Caroline has provided an email address for TP to use to get this matter resolved.
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### Finances

- Aldermore savings bond account - £10,000 invested for 1 year from 08/01/2018 @ 1.5% AER.
- Balance at Lloyds on 29/08/2018 was £4,560.30

#### Payments out in the period were:

23/7/18 MSA permit - Renishaws £94.50

23/7/18	G Bessant – Plastic Bin	£12.98
20/8/18	MSA permit – Llandow	£94.50

Receipts in were:

11/7/18	Membership Cheque	£10.00
30/7/18	Renishaw Event (22/7/18)	£475.00
28/8/18	Llandow Event (19/8/18)	£275.00
29/8/18	Air Ambulance Bucket	£136.00

- With reference to being an unlimited company:  
In the unfortunate situation of a fatality at one of the clubs events then the Directors are concerned that although the MSA would support the club to the extent they are able to, it might not prevent legal action being taken against individual Directors in line with the Corporate Manslaughter and Corporate Homicide Act 2—7. Advice and direction has been sort on the matter from the MSA Company Secretary, Simon Blunt. The MSA have acknowledged receipt of my communication but have not responded, so I have chased them.  
**Awaiting a response.**

**Previous A.O.B**

- RJ to obtain a quote for blasting on Llandow cabin before painting can commence.  
**Carried forward.**
- TP mentioned about circulated email for GDPR regulations. TP will fine tune the current documentation, in line with GDPR guidelines. **Awaiting update from TP**  
PS suggested having the MSA Blue Book available for inspection by members at our events. This would then clarify and support the club’s regulations. **Agreed**
- BD knows someone in work who wants to run a free advanced driver training course, wondering if younger members would be interested. **Carried Forward.**
- RJ – There is a non standard tripod with the timing gear – agreed that RJ to purchase a replacement.
- LS- Interclub Quiz take place at Green Acre Motel, North Cornelly CF33 4LH on Tuesday 18<sup>th</sup> September-a BAC Team will be attending
- GT- A picture of “Slow Down” figure was shown to all, suggested to put out at events after cars have complete course leading into paddock. **Ordered**

**A.O.B.**

- LS - Hannah James has stated that she has too many work commitments so is unable to organise the previously discussed fun day – it was decided to cancel it.
- GT - Enquired if PS (absent), could organise a Karting event at Llandow as event attendance is good at the moment.

- GB – Stated he has a date for the 2018 Awards Night, 16<sup>th</sup> February 2019 and will be contacting The Heronston Hotel to progress.
- GB – Has purchased a new First Aid container to replace the broken one.
- GB – Clothing order placed this week with CMS for clothing ordered at the event in August.

**Meeting Closed at 8:45pm**  
**Date of Next Meeting: Tuesday 9<sup>th</sup> October 2018**



## BAC Committee Meeting Minutes

9<sup>th</sup> October 2018

Fox & Hounds Llanharry

**Attendees:** MJ, LS, JJ, GB, GT, AJ, RJ, PS.

**Apologies:** TP, BD.

**Minutes:** LS, AJ, BD, GB, PS, JJ, AJ, GB, BD, AJ, GT, GB, LS, MJ

PS – proposed previous minutes were a true and accurate record- all agreed.

### EVENTS

- LS- Previous event at Llandow 23-9-18 was a great success – 23 entries- with a club income of £295.
- LS -Next event is Renishaws 28-10-18, RJ and AJ to organise. GT and GB to arrive at 9am to contact security, etc.
- LS - Ask if we could use Renishaws cones, GT to inquire.
- LS – We might need more new member forms and under 18 signing on forms for the bag before next event.
- LS – TP has emailed Caroline from Kidwelly motor club regarding proof of membership for Kidwelly club members attending BAC events. Awaiting a response.

### FINANCES

DATED 9-10-18 PRODUCED By Rob James, Treasurer.

1. Aldermore Savings Bond Account – we have £10,000 invested for 1 year from 8/1/18 @ 1.5% AER.
2. The balance at Lloyds on 9<sup>th</sup> Oct 2018 was £4,544.80

#### Payments out in the period were:

24/9/18	MSA Permit Llandow	£103.50
24/9/18	G Bessant – Clothing	£50.50
24/9/18	Heronston Hotel Deposit	£250.00

#### Receipts in were:

24/9/18	Online Membership	£10.00
5/10/18	Llandow Event (23/9/18)	£295.00
5/10/18	Air Ambulance Bucket + Raffle (23/9/18)	£25.00

5/10/18	Clothing Sales (23/9/18)	£35.00
9/10/18	Clothing Sales	£23.50

3. In the unfortunate situation of a fatality at one of the club's events then the Directors are concerned that although the MSA would support our club to the extent they are able to, it might not prevent legal action being taken against the individual Directors in line with the Corporate Manslaughter and Corporate Homicide Act 2007. Advice and direction has been sought on the matter from the MSA Company Secretary, Simon Blunt. The MSA have acknowledged receipt of my communication but have not responded, so I have chased them. **9/10/18 No further update.**

#### **Previous AOB**

- GT- Knows someone who could quote for sand blasting and painting of club container. Will contact them to discuss.
- BD- Knows someone in work who wants to run a free driver training course. Wondering if younger members would be interested. – **No longer an option.**
- RJ - New timing beam tripod was ordered and it is in use.
- LS - Interclub Quiz was held 18<sup>th</sup> September- BAC attended.

#### **AOB**

- LS – Timing board working at the last event (perhaps it needs to be kept closer to the clock) will test it again at the next event.
- GT- Enquired if PS could organise a karting event as event attendance is good at the moment. PS will contact Cardiff karting centre for prices and availability as Llandow karting is not a great venue in the wet.
- GB - Presentation night is being held on 16<sup>th</sup> February 2019 at the Heronston Hotel, it has been booked and deposit paid. Prices and menu are the same as last year and as previously BAC will subsidise the cost for the meal keeping it at £20 a head for those attending.  
GB will arrange with TP to get electronic menu choices and payment processes sorted out.
- GT – We can all think about who we want to invite as a guest speaker for the Presentation night and discuss at the next meeting.

Meeting closed 9.04pm

**Date of Next Meeting:** Tuesday 13th November 2018



## BAC Committee Meeting Minutes

13<sup>th</sup> November 2018

Fox & Hounds Llanharry

**Attendees:** MJ, LS, JJ, GB, AJ, PS.

**Apologies:** TP, BD, RJ, GT

**Minutes:** JJ, AJ, GB, BD, AJ, GT, GB, LS, MJ, JJ

PS – proposed previous minutes were a true and accurate record - all agreed.

### EVENTS

- LS- Last event at Renishaws on the 28<sup>th</sup> October was organised by RJ-AJ-JJ it went well with 28 entrants.
- LS -Next event is Llandow on 18<sup>th</sup> November, LS and JJ to open and do timing, Aaron Jones and Nick Wilson to set the course.
- LS – Two events left this year and both at Llandow.
- MJ reported that the timing board is working ok.

### FINANCES

DATED 13/11/18 PRODUCED by Rob James, Treasurer.

4. Aldermore Savings Bond Account – we have £10,000 invested for 1 year from 8/1/18 @ 1.5% AER.
5. The balance at Lloyds on 2<sup>nd</sup> November 2018 was £4856.29

#### Payments out in the period were:

10/10/18	G. Tilleke (kidalert)	£63.01
29/10/18	MSA Permit Renishaws	£121.50

#### Receipts in were:

29/10/18	Clothing sales	£6.00
31/10/18	Renishaws event (28/10)	£390.00
31/10/18	New Members (28/10)	£100.00

6. In the unfortunate situation of a fatality at one of the club's events then the Directors are concerned that although the MSA would support our club to the extent they are able to, it might not prevent legal action being taken against the individual Directors in line with the Corporate Manslaughter and Corporate Homicide Act 2007. Advice and direction has been sought on the matter from the MSA Company Secretary, Simon Blunt. The MSA have acknowledged receipt of my communication but have not responded. 2/11/18 NO UPDATE

## **AOB**

- GB- stated that he has had a quote to sand blast and paint 3 coats of club container at Llandow cost of £700. Inc VAT. It was agreed to go ahead.
- PS- has spoken to the karting company in Cardiff, about a possible club evening the cost was £25 per person. Paul will find out about a GP at the venue, 10 plus would cut costs.
- GB will post on Facebook to gauge interest and a form will be at the next few events for members to show interest. PS stated that a deposit will need to be taken to ensure people turn up. PS to follow up.
- GB to post on Facebook the presentation night details and the electronic forms so people can book online.
- GB stated we need to make enquires about a guest speaker sooner rather than later. LS to speak to Judith Morgan for ideas.
- JJ mentioned the possibility of having membership cards at events to give new members straight away.
- JJ, to purchase kids high visibility vests.
- PS-curry night will be as usual this year at the Natraj in Bridgend on Tuesday 11<sup>th</sup> December, meeting in Weatherspoon's for 7:30pm - 8pm then moving to the curry house approx. 9pm.
- GB to invite Air Ambulance to presentation night to accept the cheque.
- GB are the club going to give more than £500 to air ambulance as the raffle has boosted funds? To discuss further.
- GB-The club website has had some issues which are being fixed by our web developer. GB also advised that TsoHosting will be invoicing us - £54 for the daily backups.
- GT- in absence, should the club write a thank you letter to Renishaws in appreciation of the use of the venue, - All agreed, will pass to TP
- MJ It was agreed that Andrew Vowles should get a refund of entry fee for Renishaws, where he failed to finish his first run.

Meeting closed 9.00 p.m.

**Date of Next Meeting:** Tuesday 8<sup>th</sup> January 2019